

Bay-Arenac ISD
4155 Monitor Road
Bay City, MI 48706
(989) 667-3271

Request for Proposal
Plow Trucks – Vans Bid
October 20, 2005

GENERAL CONDITIONS

The Bay-Arenac ISD is soliciting proposals for (2) 4 X 4 Pickup Truck, (1) 8-Passenger Van, and (1) Mini Van.

The following Request for Proposal (RFP) is being provided to you for your consideration. To be considered, your Company must meet the qualifications and satisfy the requirements set forth in this RFP.

David Bourdon
Building Operations Supervisor
Bay-Arenac ISD
4155 Monitor Road
Bay City, MI 48706

Completed proposals must be received at the address noted above by Wednesday November 9, 2005 at 1 pm. Proposals must be submitted in a sealed envelope that is clearly marked "BID OR PROPOSAL". Proposals submitted by facsimile will not be accepted. All proposals will be opened at the specified time and will be read aloud. The public is welcome to attend this bid opening.

Although cost will be an important factor in awarding the contract, the school district is not obligated by any statute or regulation to award the purchase of audit services solely on the basis of cost. Accordingly, the school district reserves the right to evaluate all proposals objectively and subjectively and to accept or reject any or all proposals or portion thereof. Additionally, the district reserves the right to negotiate changes in services with the firm determined to have submitted the proposal that is in the best interest of the district. (See *Method of Evaluating Proposals* on page 8.)

It is to be understood that this RFP constitutes specifications only for the purpose of receiving proposals for services and does not constitute an agreement for those services. It is further expected that each bidder will read these specifications with care. Failure to provide requested information or meet certain specified conditions may invalidate the proposal(s).

The information contained herein is believed to be accurate, but is not to be considered in any way as a warranty.

All questions and correspondence should be directed to David Bourdon at the address noted above or by telephone. In order to assure consistency of information provided regarding this RFP, contact with Bay-Arenac ISD personnel other than Mr. Bourdon is discouraged and may be grounds for elimination from the selection process.

WITHDRAWAL OF PROPOSALS:

Proposals shall remain valid for a period of sixty (60) days after submission. Modifications to proposals will not be accepted by the district, except as may be mutually agreed upon following the acceptance of the proposal.

TIME TABLE:

1. Release of RFP on or about October 20, 2005.
2. Proposals due at 1:00 p.m. on Wednesday November 9, 2005.
3. Sealed Proposals will be opened at 1:00 p.m. on November 9, 2005.
4. Presented to the Board of Education for approval on December 5, 2005
5. Notification to all Companies as soon as possible after December 5, 2005.

REQUIREMENTS:

Vehicle Specifications:

4 X 4 Pickup with Snow Plowing Capabilities

Regular Cab	Trailer Brake Controller
¾ Ton Heavy Duty	Trailer Hitch Receiver
4 x 4 Axle	Trailer wiring
5.4 L or Equivalent	Reverse Sensing System
V8 Engine	Automatic Transmission
Air Conditioning	Unleaded Gasoline
Snow Plow Prep Package	

8-Passenger Van

Automatic Transmission	Tinted Windows
Unleaded Gasoline	Rear Air Conditioning & Heat
4.6 L or Equivalent	8-Cylinder Engine
Air Conditioning	Rear Wheel Drive

Mini Van

V6	Air Conditioning
Automatic Transmission	Front wheel Drive
3.9 L or Equivalent	Unleaded Gasoline

METHOD OF EVALUATING PROPOSALS

- Proposals will be evaluated with a strict emphasis on quality. After the technical qualities have been evaluated, cost and other considerations will be evaluated. Once all factors have been evaluated, the firm that is most qualified and reasonable in cost will be selected for recommendation to the Board of Education.

NOTICE OF NONDISCRIMINATION

The Bay-Arenac ISD does not discriminate on the basis of race, color, national origin, sex, age, religion, height, weight, marital status or disability in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Michael R. Dewey, Superintendent
Bay-Arenac ISD
4228 Two Mile Road
Bay City, MI 48706
(989) 686-4410

PROPOSAL FORM

Bay-Arenac ISD Career Center – 4155 Monitor Rd. Bay City, MI 48706

	EACH	Total
(2) 4 X 4 Pickup Truck w/ Plow Package	\$ _____	\$ _____
Please Attach Vehicle Specification Sheet with Proposal Form		
(1) 8-Passenger Van	\$ _____	\$ _____
Please Attach Vehicle Specification Sheet with Proposal Form		
(1) Mini Van	\$ _____	\$ _____
Please Attach Vehicle Specification Sheet with Proposal Form		

Name of Company: _____

Address: _____

Telephone: _____

(Please Type or Print) Name

Title

Signature

Date